



Sew and Grow Sewing School

Enrolment Form KIDS (Teens & kids from 8 years)

The purpose of this comprehensive enrolment form is to establish the rules, terms and conditions of enrolment at Sew and Grow Sewing School. This is done in an endeavor to avoid any unnecessary misunderstanding and unpleasantness during the year. The conditions set out are for the mutual benefit and protection of the parents, the children and the instructor.

Please write legibly

STUDENT DETAILS	
STUDENT NAME	
AGE	
SCHOOL ATTENDING	
CELL NUMBER	
DAY OF CLASS ATTENDING	
TIME OF CLASS ATTENDING	
PARENT DETAILS	
PARENT / GUARDIAN NAME	
CELL NUMBER	
HOME NUMBER	
WORK NUMBER	
ADDRESS	
EMAIL ADDRESS	
WHERE DID YOU HEAR ABOUT SEW & GROW?	

By signing the enrolment form, you agree to the rules, terms and conditions listed in the following pages. Please initial every page.

PARENT/GUARDIAN NAME	
RELATIONSHIP TO STUDENT	
Signature, Date	

RULES, TERMS AND CONDITIONS

1. Enrolment

Before any Child's lesson times can be reserved, this enrolment form must be completed and signed. Upon enrolment your child / children are considered booked in for the full term or year until the required notice (See item 4) is placed to stop sewing lessons.

2. Fees Monthly R599.

Fees are only payable on a "monthly" basis and never "per lesson" attended.

Full monthly fee payments must reach me by the 7th of every month for that month. Payment references must include your child / children's name and surname and the month that you are paying for. Fees are not prorated for loss of lessons at any time after your start month, but make up lessons are offered (max 2 hours per month, according to the instructor's time schedule)

A 10% discount is offered on fees paid termly.

If payments are to be made by anyone other than the enrolling parent / guardian, then this needs to be arranged by the enrolling parent / guardian directly with the person who is to pay the account. I regard the enrolling parent / guardian as the person responsible for paying the sewing lesson accounts.

Students who go away during school holidays or at some time during the year, please note that fees are still due for those months (even if you choose not to make up lessons). Lessons can be made up before you leave for your holiday or when you are back.

Fees are calculated and based on 44 hours of sewing a year, hence fees will be payable in full from February to December.

Should your child / children's fees remain unpaid for a period of more than one month, his/her place will be forfeited.

Fees will be invoiced per month on the 28th and payable by the 7th of the following month. Any queries, please contact Fatima Fazal. **Please note that fees will be reviewed once a year and increased if necessary.**

3. Handbooks and Pattern books

Handbooks and Pattern books will have to be paid for on enrolment.

Handbooks /Pattern-books will be used throughout the course.

Cost of Handbook/Pattern-books are **R550** each. (Prizes are stipulated from Sew Southern Africa)

It is compulsory for each student to purchase their own Handbook/Pattern-book and sharing amongst friends or siblings is not allowed.

4. Termination

Should you wish to discontinue sewing lessons whether permanently or temporarily, a full months written notice is required, upon which the monthly payment will be due.

If a months' notice is not received you will be liable for the full month's fees.

5. Absence from lessons

Should your child / children not attend sewing lessons for any reason, the full monthly fee is still payable. **A maximum of 2 hours classes can be 'made up'** in a month providing that the lesson is cancelled on the morning of the scheduled day by means of a text message or phone call. Adhere to the slots you have

chosen to maintain the quality of classes and not to inconvenience other students. Dates will be emailed to you accordingly considering public and religious holidays.

6. Public Holidays

Sew and Grow Sewing School is closed on Public Holidays and these lessons may be 'made up' at the end of the term or year.

7. General

a) Should the instructor be unable to take a class due to circumstance beyond her control (such as illness) the lesson will be made up or adjustments will be made e.g. a replacement teacher.

b) Parents are simply asked to respect that Sew and Grow Sewing School is situated in a quiet residential area, and are accordingly also urged to kindly keep children quiet and under control whilst in the street and or on the property.

c) Should a child consistently misbehave and disrupt a lesson/s in anyway, he or she will be given a warning by the instructor and should he/she persist with such behavior, he/she may be requested to leave the class.

d) Parents and children not participating in a lesson are kindly requested to sit outside the enclosure as sitting in the classroom distracts the child during the lesson.

8. Changes

Sew and Grow Sewing School reserves the right to change fees, rules, terms and conditions as may become necessary. These changes will be communicated to you via our newsletters, emails or notices.

Banking Details for Internet transfers:

Please use pupils Name and Surname and the Month you are paying for as a reference.

F FAZAL

ABSA

Cheque Account No. 4077973858

Code 634225

Contact Details: Fatima Fazal Cell Phone: 0825687408 Email: fatima@sewandgrow.co.za

I understand the sewing instructor/s will do her best to prevent any accident from occurring, however, I the above signed agree to hold the above instructor(s) harmless for any accident that may occur to me or my child while attending or in the process of attending sewing class and while attending any sewing activities held by the sewing instructor/s.